

MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Library, The Strand, Calne, SN11 0JU
Date: 6 December 2016
Start Time: 6:30 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Edmund Blick (Democratic Services Officer), on 01255 718059 or
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In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Howard Marshall,
Cllr Tony Trotman and Cllr Glenis Ansell

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
37	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
38	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
39	<p><u>Minutes</u></p> <p>The minutes of the meeting held on Tuesday 4th October 2016 were approved and signed as a correct record.</p>
40	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
41	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack.</p> <p>They also advised those considering applying for grants to apply before the next area board meeting, as it was the last opportunity under the present funding year.</p>
42	<p><u>Partner Updates</u></p> <p>Town and Parish Councillors</p> <p>There was an update from Local Parish Councillors. In particular, there was an update from Calne Town Council. Mayor Tom Rounds gave an overview of the Neighbourhood plan which was being prepared for a consultation process in January 2017. He appealed to the Area Board to view the plan, either online or by collecting hard copies at certain locations. He explained that they were in the final stages of the plan and that a consultation period would run up until 11th January 2017. The plan would then be submitted to Wiltshire Council for review and the final version would come back to Calne for a local referendum.</p> <p>Mayor Tom Rounds also reported that Tesco Supermarkets were going to start development in the area. A member of Calne Parish Council asked what the planning processes would be. To this Cllr Alan Hill said that Tesco would be paying for a Community Hub and Bus Service. Members discussed potential benefits to the area and they expressed optimism about the development.</p>

	<p>The John Bentley School</p> <p>There was also an input from representatives of The John Bentley School. Hugh Pilcher– Clayton and Peter Grant explained that the school were seeking to build a Performing Arts Centre. Peter Grant gave a passionate talk on the benefits of creative arts to young people, describing it as life changing and being inclusive to all children of all abilities. He also suggested possible benefits to the town through creating industry and employment.</p> <p>Cllr Hill gave his support to the initiative of The John Bentley School and proposed that the Area Board support them in their endeavours. Cllr Trotman seconded that proposal and was also keen to support the school. However, he questioned what was actually being asked from the Council and said that they would struggle getting funds from the Council. This was discussed by the members and additional sources of revenue were suggested such as Central Government Grants and other European Union Grants.</p> <p>Members voted unanimously to support the initiative of John Bentley School, in principle, but said that they could not guarantee them any financial support at this time.</p> <p>South Western Ambulance Service Foundation Trust</p> <p>A representative from South Western Ambulance Service Foundation Trust attended the Area Board to give a demonstration of a defibrillator as part of a national campaign to increase their availability and usage. The model being presented was a Cardiac Science G5. Some of the technical and practical functions of the device were explained, along their utility and efficiency in saving lives.</p> <p>The example of the Netherlands was given where there is an 86% out of hospital survival rate compared to 2% in the UK. In the Netherlands, it is compulsory to have a defibrillator in every public shop. Members of the Area Board noted their value and a member of Calne Parish Council said he would try and double the numbers of available defibrillators in the Calne area.</p>
43	<p><u>Our Community Matters</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <p>S.106 Working Group Update</p> <p>Cllr Trotman gave an update on the progress of the working group stating that they were focussing on cycle paths and new maps. He said that they would also be looking at the Tesco Developments.</p>

Calne's Dementia Friends Working Group Update

There was an input from Chairman Cllr Crisp who informed the Area Board that she Chairs the Dementia Action Alliance Steering Group and looked at recruiting organisations to the cause. Cllr Crisp proposed to keep supporting Dementia Friends through the Area Board. This was seconded by Cllr Marshall and all members voted to support the group.

The actions agreed were:

- To support the Dementia Action Alliance Steering Group (through the involvement of the CEM and one member)
- To have a standing item on each Area Board agenda to promote and report on progress (the existing dementia Friendly working group update should be renamed 'Calne Community Dementia Friends' Update)
- To arrange 4 Dementia Friends Sessions in 2017 – including 1 for young people.

Community Area Transport Group Update

The group discussed the updates from the reports and noted the most significant of those to be the proposed traffic lights at the Silver Street junction with the A4 and also the resurfacing of the Mile Elm road. Cllr Trotman said that the resurfacing had made the road a faster road and that some more chevrons and signage would be beneficial.

Calne's Air Quality Report Group Update

Cllr Ansell said the working group had been getting complaints about school parking and that the group would be trying to encourage families to walk to school. She also confirmed that the Tree Planting Project would continue in Spring 2017. Talks then turned to the appeal of Hills Recycling Centre and the news that Wiltshire Council would not be defending the appeal. Cllr Hill explained that the case would be defended by a private alliance of Wiltshire Waste Alliance. He said that there would be a 3 week consultation period in February once the appeal is addressed.

Older Persons and Carers Champions Update

There was an update from the working group stating they were looking for new volunteers and premises for the "Men's Shed Scheme". This was described as a social activity for older men to promote health and wellbeing and to address social isolation, whereby men would get together, adopt projects and work together for fun. The next meeting was also identified as 31st January 2017.

Health and Wellbeing Centres Update

There was an update from Cllr Hill reporting that the Leisure Centre was being used well and that there were refurbishment plans. He said that there was a budget of 5 million which would include heating and insulation of the building.

Joint Strategic Assessment Update

Jane Vaughan, The Community Engagement Manager, provided an update on priorities coming out of the Joint Strategic Assessment Meeting. She said that there had been 78 people at the meeting and they voted on priorities of the JSA. The Area Board were asked to consider 6 items. The Board agreed to the following:

- That the Area Board adopts the priorities identified by the 'Our Community Matters' event and works to facilitate local action to tackle those priorities.
- That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.
- That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.
- That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings.
- The Area Board expresses its thanks to the people who gave their time to participate in the event.

However, it deferred the following recommendations, on advice of Cllr Hill, so that it may have longer to consider and discuss them at the next ABC meeting:

- That the Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.
- That the Board considers appointing a lead member to champion any priorities adopted.

44	<p><u>Locality Youth Network</u></p> <p>Youth Grants Funding Scheme</p> <p>Community Youth Officer Helen Bradley introduced the Youth Grant Funding Scheme applications.</p> <p>The Young Futures sought £4999 for a continuation and expansion of the project which provides assistance to children in need but also sponsors young person's enterprise projects. A video was shown demonstrating some of the work that the organisation had done on cyber bullying, which was funded by the Youth Grant funding scheme. Cllr Marshall gave his support to the project and proposed awarding the grant. This was seconded by Cllr Hill. Cllr Ansell asked what the money would be going towards and it was explained that the cyber bullying project would be expanded. They would also be extending help to young people in need of employment or education and the money would also be used for the establishment of a virtual network to help vulnerable young people. Members voted on the grant and it was approved unanimously.</p> <p>An application from Bromham Youth Club for £1200 was also considered. It was said that whilst the club was part of the Devizes area, the majority of young people who attended the club live in Calne and go to the John Bentley School. It was clarified that the club were also asking Devizes for some money. Members voted and gave unanimous support for awarding the grant.</p> <p>Calne Skate Park</p> <p>Two young people, representing the skate park explained some of the work they had been doing to improve the image of young people in the area. They spoke of some fundraising activities they had been doing and reported on the Wiltshire skate series which they had co-hosted. They also raised the issue of the stage two development of the skate park which is expected to cost £150,000. The Board gave their support to the work of the group but said that they were unable to offer financial support at this time.</p>
45	<p><u>Area Board Funding</u></p> <p>Community grants</p> <p>The Chairman introduced the Community Grant Schemes and after noting the details and benefits of each, Cllr Hill proposed awarding all 4 grant applications, This was seconded by Cllr Marshall. Members also were asked to note the delegated grant of £380 to Calne Community Hub and Library.</p> <p><u>Resolved:</u></p> <p>All Community Grant applications awarded.</p>

46	<p><u>Open Forum</u></p> <p>The Chairman relayed the two questions asked prior to the meeting by Mr Boaler and Mr Morris. She then directed the Board to the cabinet responses which had been written in response to those questions.</p> <p>Mr Boaler asked a further question in regards to cuts to the bus service and its impact on Calne but he was advised to put the question in writing so that it could be addressed by the relevant cabinet member.</p>
47	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>

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MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Library, The Strand, Calne, SN11 0JU
Date: 4 October 2016
Start Time: 6.35 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Tony Trotman and Cllr Glenis Ansell

Cllr Ian Thorn

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
24	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Howard Marshall.</p>
25	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 7 June and 30 August 2016 were presented for consideration and it was,</p> <p><u>Resolved:</u></p> <p>To approve and sign the minutes as a true and correct record.</p>
26	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
27	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack, as well as noting a final budget consultation event had been arranged for 5 October in Marlborough Town Hall.</p>
28	<p><u>Partner Updates</u></p> <p>The following partner updates were received:</p> <p><u>Wiltshire Clinical Commissioning Group (CCG)</u> Sarah McLennan and Sue Evans from the CCG provided a presentation on the forthcoming changes to the opening hours of the Chippenham Minor Injury Unit (MIU) from November 2016 onwards.</p> <p>It was explained that owing to national shortages, it was no longer viable to provide staff overnight in the Wiltshire Minor Injury Units without impacting upon staffing during the day. The largest change would be at Trowbridge MIU which was currently open all night, but in Chippenham the change would be to be open from 7am-11pm, closing two hours earlier. The changes had been taken to the Wiltshire Council Health Select Committee for noting, and it was stated very few people used the MIUs after 11pm, at significant cost. Only 4 patients seen had been from the Calne area in the past year, and only 1 of those an actual Minor Injury patient. It was highlighted that urgent services remained as before open 24 hours, but that MIUs had never been miniature accident and emergency centres.</p> <p>The Board discussed the changes, seeking additional details on patient numbers. It was clarified numbers did increase over the weekend overnight, but remained only an average of 3 overnight vs 0.6 per night across the entire week.</p>

Statistics would be analysed to see if it was necessary to open the MIU at holiday periods, and in response to queries on what services would still be available attention was drawn to the 111 and GP out of hours services.

The Board thanked the representatives of the CCG for the informative, evidence based presentation of the issues.

Dorset and Wiltshire Fire and Rescue Service

The written update presented at the meeting was received.

Town and Parish Councils

Cherhill Parish Council – It was stated that due to adverse weather the White Horse needed re-chalking in 2017, and the Board was informed the council would be looking for volunteer help.

Calne Town Council – Concerns were raised by a member of the town council on air quality issues within the town, in particular from Heavy Goods Vehicles and the impact of the Hills Group facilities. It was acknowledged the area board had an air quality working group and action plan to seek to address the problems, but some felt Wiltshire Council was not supporting the area sufficiently. There was also criticism of a recent Strategic Planning Committee meeting to discuss an item relevant to air quality in the town being held in private session.

A response was provided, detailing the significant work and progress as a result of the air quality working group and the recently approved action plan to lead to further efforts, and clarifying the position of the Strategic Planning Committee, to which further queries on its proceedings should be sent.

29

Community Policing Model

Inspector Hobman was in attendance to provide an update on the introduction of the Community Policing Model in Calne, following its piloting trial in Trowbridge and Warminster. A new role of Community Coordinator who work with the Community Inspector to allocate resources, and for Calne though the team would be based in Chippenham the officers would spend as much time in the town as they had before.

The Board discussed the presentation and sought additional details. It was confirmed Chippenham and Royal Wootton Bassett would be the two hubs for the northern area, with five teams each. Each officer and community support officer (PCSO) would have an allocated area of responsibility.

In response to queries regarding Calne Police Station it was stated the service was focused on personnel rather than buildings. It was also confirmed there was a continued push to recruit more Special Constables, who unlike PCSOs had the same warranted powers as a Constable.

30	<p><u>South West Ambulance Service NHS Foundation Trust</u></p> <p>David Wilmot from the South West Ambulance Service gave a presentation on the Community First Responder scheme, where members of the public were trained to use defibrillators to respond to local need, and supported by officers of the ambulance service.</p> <p>In response to queries it was stated that Calne had been running a successful scheme for several years of 8-10 volunteers, but that expansion and retention was key, with more volunteers always wanted. It was confirmed no prior qualifications were necessary, and there were no age restrictions for community responders</p>
31	<p><u>Local Youth Network Update and Grants</u></p> <p>Rebecca Green, Chair of the Local Youth Network (LYN) provided an update on recent activity of the LYN. She particularly praised the work of their apprentice, Natalie Viveash, who had been working with them for 18 months and was leaving to work as a health trainer in the town, and the Board offered its thanks for her work.</p> <p>The changes to the youth service model were discussed, noting that the Local Youth Facilitator for Calne was also responsible for Marlborough and Devizes community areas.</p> <p>Details were also provided on work for a Special Education Needs Youth Club. The LYN were recommending to the Board that £9260 be approved for procurement of services from Barnardo's to provide a club in line with the LYN's expectations. It was hoped the club would in time be self-funding.</p> <p>Following discussion of the proposal as detailed in the report and clarity over trying to find a venue other than Beversbrook Community and Sports Facility, a motion to approve the request was made by Councillor Alan Hill, seconded by Councillor Glenis Ansell.</p> <p><u>Resolved:</u></p> <p>To award £9260.00 procure the services of Barnardo's for the SEND Youth Club.</p>
32	<p><u>Our Community Matters</u></p> <p>The Community Engagement Manager (CEM) Jane Vaughan and Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <p><u>CEM Update</u></p> <p>The Board received details of the many successes of Wiltshire based athletes at</p>

the Rio Olympics, as well as local efforts to encourage physical activity as part of the run up to the Games in the Wiltshire Council 'Road to Rio' initiative.

Details were also provided on the very successful Wordfest event (24 September – 1st October) which had run over 8 days with over 25 events celebrating literacy and communication. The Board thanked all those who prepared and took part in the event, and wished it further success in the future.

It was also noted that the HACCA (Heathy Active Calne Community Area Group) had received an award from Public Health at Wiltshire Council for tackling Obesity.

Community Area Transport Group (CATG)

There had been no meeting of the CATG since the last meeting of the Area Board.

Health and Wellbeing Programme

Details were sought on the Open Plus Library Scheme which was being trialled and how success would be assessed. It was stated reports on performance would be tabled from February 2017 onwards. The need for a suitable disabled toilet in the refurbishment of the leisure centre was also raised.

Section 106 Group

The written update was received and discussed. A motion was moved by Councillor Tony Trotman, seconded by Councillor Christine Crisp and it was,

Resolved:

- 1) To note the discussions and actions recorded in the meeting notes.**
- 2) To approve the proposed revisions to the Calne s106 Working Group terms of reference in order to allow involvement in other s106 agreements in the area, in addition to the current Sandpit Road agreement.**

Air Quality Working Group

The Board had approved the Air Quality Action Plan at its August 2016 meeting. It was also confirmed the tree planting scheme would continue.

Monitoring of air quality and location of devices was raised and whether they were suitably placed. It was stated the air quality team had been advised of the query and the Board would seek further information.

Older People/Carer's Champion

The written report was received and discussed, including a proposed scoring system for the consideration of grants as detailed in the agenda papers. A motion to approve the proposed scoring scheme was moved by Councillor Alan Hill, seconded by Councillor Tony Trotman.

Resolved:

	<p>1) To note the discussions and actions from the group meeting notes 2) To approve the proposed scoring scheme.</p> <p><u>Dementia Friends Working Group</u> A report and update was provided. It was noted much work had been done to support the Dementia Action Alliance in the community area, and it was felt appropriate the Board commit to be a full member to show its commitment.</p> <p>A motion was moved by Councillor Alan Hill, seconded by Councillor Christine Crisp, and it was,</p> <p><u>Resolved:</u></p> <p>1) To note the discussions and actions recorded in the Group meeting notes 2) To sign the Area Board up as a full member of the Calne Dementia Action Alliance.</p>
33	<p><u>Area Board Grant Funding</u></p> <p>It was noted that one grant application had been approved under delegated authority by the Community Engagement Manager since the last meeting as follows:</p> <p>Councillor Led-Initiative – Christine Crisp – Display Equipment for the Community Hub - £82.98</p> <p>Consideration was also given to a health and wellbeing application provisionally scored using the scheme considered under ‘Our Community Matters’. A motion was moved by Councillor Christine Crisp, seconded by Councillor Alan Hill.</p> <p><u>Decision</u> £1038.00 was awarded Calne Fitness and Friendship Club to develop a new club promoting health and wellbeing among people aged over 50.</p> <p><u>Reason</u> <i>The application meets the 2016/17 grant criteria.</i></p>
34	<p><u>Open Forum Discussion</u></p> <p>As part of the Open Forum session Mr John Boaler raised concerns that in his view the Area Board minutes were not sufficiently detailed or accurate. In response it was stated that the accuracy of minutes of a meeting were confirmed at subsequent meetings and people could make representations on that accuracy prior to confirmation. It was noted that level of detail in minutes would vary across different committees, but that no matter how detailed they would not be a verbatim record. It was stated the council’s Head of Corporate Support (Democracy and Performance) could be contacted if there were general points to be made on how minutes were prepared.</p>

Mr Francis Bosworth (Friends of Abberd Brook) raised concerns about the new charges for recycling centres. It was not likely that the Friends of Abberd Brook would continue undertaking their voluntary maintenance and development work along the Brook for the benefit of the wider community if they were to incur such charges. The Board undertook to look into the concerns and see what actions or resolutions could be identified.

Another Friends of Abberd Brook volunteer noted that she was keen to set up litter picking groups and new volunteers would be welcomed.

Further concerns were raised at the decision of the Strategic Planning Committee in relation to the Appeal by Hills Group. A response was provided explaining what information the Committee had considered, and that proper procedures had been followed when excluding the public as they considered legal advice. It was noted queries on the Committee should be directed to the Committee itself.

Members of the public were advised that if prior notice was given of issues they wished to raise, work could be undertaken to provide responses or briefing material to aid discussion at the meeting itself.

35

Community Engagement Manager Delegation

It was noted that with the change from Community Youth Officer to Local Youth Facilitator the previously agreed delegated authority for urgent decisions required updating. A motion was moved by Councillor Alan Hill, seconded by Councillor Christine Crisp.

Resolved:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

36	<p><u>Urgent items</u></p> <p>There were no urgent items, but the Chairman noted that the Calne Library space had proven an excellent location, and it was intended all future meetings be held there.</p>
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